

Reading

**Constitution
And
By-Laws
Edition
June 1999**

Archery



Club

THE READING ARCHERY CLUB
CONSTITUTION AND BY-LAWS

CONSTITUTION

ARTICLE I

The name of this organization shall be the READING ARCHERY CLUB.

ARTICLE II

PURPOSES

- 1 The purpose of this organization shall be: to foster, expand, and perpetuate the practice of field and target archery, and the spirit of good fellowship among all archers: to encourage the use of the bow in hunting of all legal game, birds, and animals, and cooperate with all major state and national archery organization and the state game commission in securing better hunting privileges and conditions for conservation of game: to maintain a field course and conduct field and target tournaments.

ARTICLE III

MEMBERSHIP

- 1 Active membership shall be granted to any person who has attained his or her eighteenth birthday, upon application and payment of regular fees and dues and upon approval of the secretion, after a report an investigating committee, as to good moral character and sportsmanship.
- 2 A junior and senior citizen membership shall be established. A junior is considered to be under 18 of age and a senior citizen is considered to be age 60 and over.
- 3 Life membership shall consist or one singular membership. Fee to be set by Board of Directors.
- 4 Any junior member or family member who reaches the age of 18 and is a full time student or full time active military personal can maintain their junior membership.
- 5 The Board of Directors may suspend or expel any member for conduct detrimental to the interests of the association.
- 6 Honorary membership, with exemption from dues and other regular fees, may be granted by general vote of the R.A.C. for exceptional merit or service.

ARTICLE IV

BOARD OF DIRECTORS

- 1 The Board of Directors shall consist of a president, vice president, secretary, treasurer and financial secretary and three elected trustees from the membership.
- 2 The Board of Directors shall control and manage the activities, policies, and property of the association.
- 3 At any meeting of the Board, four members of the Board shall constitute a quorum.
- 4 All vacancies of the Board or any office shall be filled by appointment by the Board of Directors.
- 5 The Board of Directors shall meet at least once a month at a time and place to be fixed by the Board.
- 6 All major issues shall be agreed upon before going to the body.

- 7 The Board of Directors can authorize any committee head to spend up to \$25.00 with the approval of the treasurer before taking it to the membership.
- 8 The Board of Directors shall, at no time, make any specific appropriation for any purpose in excess of \$2000 for emergencies without first having obtained the permission of the membership by a majority vote of the members present at any regular meeting.

ARTICLE V

OFFICERS AND THEIR DUTIES

- 1 The officers of the Association shall consist of a president, vice president, secretary, treasurer and financial secretary.
- 2 The president shall preside at all meetings, appoint all committees and shall in general perform the duties incident to his office.
- 3 The vice president shall perform the duties of the president if he is unable to act.
- 4 The secretary shall keep all records of the association, serve all notices of meetings, conduct all correspondence, and present a written report at the annual meeting, and in general perform all duties incident to his office.
- 5 The treasurer shall receive all moneys of the association, keep accurate records of the receipts and disbursements and make an annual written report at the annual meeting, and in general, have the powers to perform the duties incident to his office.
- 6 An auditors report shall be given at the end of the fiscal year prepared by the treasurer and verified by the financial secretary and two association members who are appointed by the associations president.
- 7 The financial secretary is to receive all monies of the associations, keep an accurate record of receipts. All receipts are to be turned to the association's treasurer. The financial secretary is to keep a record of the membership.

ARTICLE VI

ELECTION AND TERMS OF OFFICE

- 1 The annual meeting of this association shall be held in the first meeting in January.
- ~~1~~ 2 At the October meeting nomination for all officers and board members will be accepted.
- 3 Two board members shall be elected for terms of one year, the outgoing president will assume the position of the third Board member for a term of one year. All nominees for officers must meet the following criteria.
 - a) Member in good standing.
 - b) Attending at least 6 membership meetings within the previous year.
- 4 Election of officers and board members will be held at the November meeting. newly elected officers shall take office at the January meeting.
- 5 An officer or director may be removed from office at any regular meeting of the R.A.C. by a two thirds vote of eligible voting members present, providing that the membership has been notified of the proposed action prior to the meeting, and providing that it was submitted in writing at the previous meeting by a member in good standing, and providing that a quorum is present.
- 6 Any elected Board member missing more than two scheduled Board meetings in one year without just causes will be subject to dismissal from the Board of Directors by unanimous vote of the Board of Directors. Just cause shall be defined as vacation, occupational obligation, illness or death in the family.

ARTICLE VII
FEES AND DUES

- 1 The membership fee shall be fixed in such amount as may be determined by a majority vote of the members present at the annual meeting in January.
- 2 The annual dues of the corporation are due and payable on or before the last day of your anniversary month and upon failure of any member to pay the same within 30 days thereafter, such member shall be suspended from the association.
- 3 All members except honorary and life members shall pay annual dues in an amount to be determined by majority vote of the members at the annual meeting in January.
- 4 A membership shall constitute an individual and or family membership.
- 5 A junior (under age 18) and a senior citizen (age 60 and over) membership shall be established. The annual dues for said junior and senior citizen memberships shall be one half of the annual dues set at the January meeting.
- 6 An initiation fee of \$10.00 shall be included with all new first year memberships.

ARTICLE VIII
FISCAL YEAR

- 1 The fiscal year of the association shall coincide with the calendar year.

ARTICLE IX
COMMITTEES

- 1 The president shall appoint committees of three or more persons as follows: Constitution, grounds, membership, tournament, publicity, conservation, ladies, and such special committees as may be necessary.

ARTICLE X
TOURNAMENTS

- 1 An annual tournament to determine the field archery championship of the Organization and other tournaments shall be held as determined by the Board of Directors.

ARTICLE XI
AMENDMENTS

- 1 This constitution may be altered or amended at any time at any regular meeting of the R.A.C. by a two thirds vote of eligible voting members present, providing that the proposed change has been mailed to each member in good standing at least one week before the meeting, and providing that it was submitted in writing at the previous meeting by a member in good standing, and providing that a quorum is present. This constitution shall be altered and amended in no other way.
- 2 A quorum shall consist of five percent of the members in good standing.
- 3 All current paid individual- family, junior and senior citizens and honorary and life members are entitled to one vote on any resolution.

BY LAWSARTICLE IMEETINGS

- 1 The meetings of the R.A.C. shall be called to order by the president. No business of the R.A.C. may be conducted unless a quorum is present.
- 2 The order of business shall be:
 - A- Call to Order
 - B- Roll call of officers
 - C- Reading of the minutes of the previous meeting
 - D- Treasurers report
 - E- Financial secretary's report
 - F- Proposals for new members
 - G- Committee reports (activities, building, indoor, field, conference, federation, ect.)
 - H- Old business
 - I- New business
 - J- Communications and bills
 - K- Remarks
 - L- Adjournments

ARTICLE IICOMMITTEES

- 1 The president shall appoint all committees.

ARTICLE IIIFISCAL YEAR

- 1 The fiscal year of the R.A.C. shall be January 1st thru December 31st.

ARTICLE IVASSESSMENTS

- 1 If a financial emergency arises, the Board of Directors or a club member may propose an assessment to cover said financial emergency. An assessment must be approved by two thirds of the members present at any regular meeting. If the assessment is not paid within thirty days of written notification, club membership will be terminated. Any person wishing to rejoin the R.A.C. after termination for nonpayment of an assessment must pay the assessment plus the full first year membership charges.

ARTICLE VTOURNAMENTS

- 1 Subject to the guidance and approval of the body the tournament committee shall arrange and manage all details of every tournament that they decide shall be held by the R.A.C.
- 2 At least one tournament must be held by the R.A.C. during the year.
- 3 Club championship shoots of the R.A.C. shall be open to every member in good standing whose fees and dues have been paid

- 4 Women may shoot and receive awards in events for men, but men may not shoot in events for women, and so for boys and girls.
- 5 A field captain may appoint his own assistants, and shall have complete charge of events in a tournament, and shall all final decisions pertaining to any conduct of actual events.
- 6 The tournament committee, together with the field captain and his assistants, shall faithfully perform all action necessary to complete safety of the contestants and spectators during all tournaments. It is particularly cautioned that safety shall not be waived even to the elimination of events or the disqualification of offending contestants, for which awards and prizes shall be withheld.
- 7 Tournaments may be held to which the general public is invited, providing the contestants agree to follow the rules as contained in the constitution and by-law of the R.A.C. and agree to the rules of all major State and National archery organizations.
- 8 The field captain shall be the custodian of all prizes, awards, and trophies of the R.A.C., and shall keep a record of the same, including the names of the donor, the cost of them if purchased by the R.A.C. the conditions governing their award, and the names and scores of those who win them.
- 9 Anyone shooting on the archery course, shall upon request, of a member, show their membership card.

ARTICLE VI

RIGHTS, DUTIES, AND PRIVILEGES OF MEMBERS

- 1 All honorary, active, junior, senior citizens and family memberships, shall have all the rights and privileges of the R.A.C. subject to the rules thereof. The Board of Governors shall make rulings from time to time governing the rights, duties and privileges of all members. It shall be the duty of each member to conduct himself as a true sportsman. The regulations of the R.A.C. together with the properties thereof, should be the prized possession of everyone.
- 2 All member in good standing 18 years or older has the right to vote.
- 3 Any member apprehended for shooting an officially closed course, practice area, or any portion of a closed course shall receive, for first offense, 3 months suspension from all activities and privileges of the club by the Board of Directors. For second offense permanent expulsion from the club. Any member under suspension apprehended on club property will be subject to immediate expulsion by the Board of Directors.
- 4 Anyone creating a disturbance shall not be allowed on the premises, and the Board will determine disciplinary action.

ARTICLE VII

INDOOR RANGE

- 1 The indoor range captain may appoint his own assistants and shall have complete charge of said indoor range and all rules pertaining thereof.
- 2 A schedule of shooting fees, rules and hours of operation must be posted at the beginning of each indoor season.
- 3 There will be no drinking or eating in the indoor range. All said activities will be confined to the club house area.

- 4 No smoking permitted in the indoor shooting range during any organized event to include a tournament, JOAD gatherings, club meeting, or any other event approved by the board.
- 5 Smoking will be permitted in the clubhouse only at the discretion of the board.
- 6 It shall be the duty of the indoor range captain and his appointed assistants to enforce cleanliness and safety standards during all hours of operation of the indoor range.

ARTICLE VIII

ALCOHOLIC BEVERAGES

- 1 No alcoholic beverages to be sold on premises by anyone.
- 2 No alcoholic beverages to be brought on premises by anyone except by the unanimous vote of the members for social functions only. At that time, no shooting will be allowed.
- 3 Anyone under the influence of alcohol and creating a disturbance shall not be allowed on the premises, and the Board will determine disciplinary action.